



DEPARTMENT OF DEFENSE EDUCATION ACTIVITY

- [Home](#)

Entity Print

- [School Home](#)
- [About Our School](#)
- [Calendar](#)
- [Contact Us](#)
- [Counseling Services](#)
- [Employment](#)
- [Get Involved / Partnerships](#)
- [Handbook](#)
- [Health Services](#)
- [Inclement Weather](#)
- [Library Services](#)
- [Policies and Procedures](#)
- [Principal's Corner](#)
- [Psychology Services](#)
- [Registration](#)
- [Resources](#)
- [School Activities](#)
- [School Excellence Report](#)
- [School Galleries](#)
- [School Improvement](#)
- [School Meals Program](#)
- [School News](#)
- [Student Transportation](#)
- Spacing
- [AHERA](#)
- [ICE](#)
- [SHAP](#)



Search

Apply

[Get Involved Contact\(s\)](#)

Parent Involvement

Research demonstrates that parent involvement is essential for student success. Although you may not become involved in all committees and support organizations in the school, we encourage the following activities for your parental support:

- Join the school parent/teacher association (PTA) and participate in meetings and activities.
- Have lunch at school with your child regularly.
- Volunteer in your child's classroom.
- Establish a daily study time at home (even when there's no homework).
- Participate in the Continuous School Improvement (CSI) efforts at your child's school.
- Keep informed of school events and activities by reading school newsletters and your child's classroom newsletter.
- Communicate frequently with your child's teacher.
- Prepare for and participate in parent-teacher conferences.
- Ensure your child has a well-balanced breakfast and comes to school with completed homework, lunch money and school supplies.

Resources

Agendas & Meeting Minutes

Visitors and Volunteers

This applies to:

All schools

Modification date

Fri, 06/23/2023 - 12:00

This policy is under review

Off

For the protection of students and staff, all visitors must report to the school's front office immediately upon arriving at the school. A visitor is any person (to include parents, sponsors, and legal guardians) not enrolled or assigned to the school requesting entry to the building.

Visitors must provide authorized identification to gain access to the DoDEA school. The visitor will be issued a visitor badge that must be displayed above the waist while on DoDEA school property. The school administrator has the final determination on visitors authorized to be at the school. While on DoDEA school property, visitors may go only to the approved area indicated as their destination when signing in at the school's front office. Any change to the designated location must be approved by the school's front office before the visitor can access a different location within the school. When leaving the school, visitors must sign out and return the visitor's badge to the school's front office.

Classroom Observations

Parents are welcome to visit the school and classrooms to observe the school's programs for brief periods of time that do not interfere with instruction. Approval by the school administrator is required for this type of visitation.

Related regulations

Be a Volunteer!

There are many opportunities for eager parents and community members to get involved and become a DoDEA school volunteer. Volunteers can assist in a variety of ways such as classroom and library assistance, tutoring and mentoring, office administration, playground and lunchroom monitoring, event setup, fundraising, etc. For safety and security reasons, all volunteers are encouraged to leave under-age siblings at home during volunteering activities. Interested parties can refer to their local School Volunteer Coordinator for specific visitation and/or volunteer opportunities.

Parent Teacher Organization / Parent Teacher Association

The PTO/PTA is a group of parents and teachers working for a better school environment by providing both financial and volunteer support for our school programs. The PTO/PTA are able to sponsor a variety of activities that may include book fairs, school pictures, monthly birthday celebrations for all children, the sale of school t-shirts or many other events. The PTO/PTA consists of the following positions: President, Vice President, Secretary, and Treasurer. In addition, there are several committee coordinator positions such as volunteer, spirit week, membership and box tops. If you are interested in volunteering, serving on the executive board, or being a committee coordinator, please contact the PTO/PTA.

PTO/PTA Objectives

The PTO/PTA is a non-profit, non-partisan, and non-sectarian organization. It cooperates with the school to support the improvement of education in ways that will not interfere with the education of students or the mission of the school and does not seek to control school policies. Specific objectives include:

- Providing a medium for exchange of information among parents, teachers, and other interested groups.
- Encouraging and developing programs and activities, which serve to enhance the quality of student education.
- Identifying and promoting opportunities for students to secure the highest advantage in their academic, physical, and social growth.
- Encouraging and maintaining a working dialogue between members, the local educational school system, the local government, and the community at-large on matters affecting the general welfare and education of students.

Membership is open to all parents and legal guardians of students attending the school as well as school staff. Contact the school for membership information.

School Advisory Committees

This applies to:

Europe
Pacific

Modification date

This policy is under review

Off

DoDEA school administrators, in partnership with sponsors/family members, students, and military leaders, promote communication through the establishment of advisory committees to address issues (school initiatives, procedures and policies) locally. This is a system-wide way for parents to get involved in their child's local school. Consult your child's school to learn more about school advisory committees.

Related regulations

[1358.01: School Boards, Advisory Committees, and Dependents Education Council](#)

DoDEA Europe Advisory Councils

Parents, teachers, students, administrators, and military commanders share the responsibility to support the schools through advisory councils and boards. Participation in advisory councils and boards enhances and improves educational programs and services, as well as the overall quality of life shared by all Department of Defense (DoD) American overseas communities.

Dependents Education Council (DEC)

The DEC is an information sharing body hosted by the Under Secretary of Defense (Personnel and Readiness), Assistant Secretary of Defense for Manpower and Reserve Affairs, that meets twice a year. Members include the Director, Department of Defense Education Activity (DoDEA), and General and Flag officers representing the commanders of unified combatant commands, major service commands, military services, military departments and heads of applicable Intelligence Agencies. The DoDEA Director serves as the Executive Secretary.

European Schools Council (ESC)

The ESC is composed of European Command (EUCOM) Army, Air Force, Marine Corps, and Navy representatives. ESC work with subordinate command representatives to develop programs for improving dependents' education and recommend helpful initiatives to the DoDEA Director. The ESC chairperson also represents the European Command on the ACDE.

District Advisory Council (DAC)

The DAC advises the district superintendent on matters of interest to the district.

School Advisory Committee (SAC)

The School Advisory Committee (SAC) and School Advisory Board (SAB) are organizations that fosters participation in school affairs by members of the school and military communities and provides a coordinated process to address and resolve issues at the lowest practical level. SAC members advise the school principal on school matters, deal with issues brought to their attention by the school community, and establishes goals and

objectives for the academic year.

SAC meetings are held at least four times a year and notices are sent to parents prior to each meeting. These meetings are public meetings, though they are not meetings of the public. Parents and staff members are encouraged to attend SAC meetings to learn more about school programs and issues, and are invited to submit items to SAC members to be placed on the meeting agendas. The function of the SAC is to make recommendations and advise the principal on:

1. school policies, student activities, and administrative procedures
2. instructional programs and educational resources within the school
3. allocation of resources within the school to achieve educational goals
4. administrative and logistical support services provided by the installation commander and applicable service commands
5. policies and standards of the installation command and military services related to the above.

Neither the SAC nor the SAB addresses matters pertaining to personnel policies or practices, compensation of school staff, grievances or school employees, or internal management of DoDEA or their programs. If you have any questions or concerns about the school's curriculum or environment, give one of the SAC representatives a call (a list of current representatives is available in the office) or attend one of the SAC meetings.

Parent Teacher Association (PTA)

Parents and teachers are encouraged to become members of the PTA. The fund-raising activities provide financial assistance for school events and the parent volunteers support a wide variety of student activities. Dates and times for Executive Board meetings and General Membership meetings will be announced on the school's calendar and Newsletter. Anyone interested in working with the PTA should call the school's front office for point of contact information.

Booster Club

Booster Club is a non-profit organization which supports the Aviano Saints sports program. Its primary mission is to support ALL students participating in the Aviano sports program through fundraising and concessions. Booster club meetings are announced through the weekly school newsletter that is sent to all sponsors.

Contacts

[Administrative Assistant / Human Resource Administrator](#)

Administrative Secretary
+39-0444-106-0192

Secretary

School Secretary
+39-0444-106-0203

On this page

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